

INVOICE

Sessions, packs and programming, with the block of dates they cover.

Invoice number

Issue date

Due date

Training period

Sessions delivered

Sessions remaining on pack

FROM

Business name

Address

City, state, ZIP

Phone

Email

Tax ID / VAT number

BILL TO

Client name

Address

City, state, ZIP

Email

Description	Sessions	Rate	Amount
One to one sessions (sessions this period)			
Session pack (sessions prepaid)			
Small group or partner session			
Online coaching for the period			
Programming and plan write up			
Nutrition plan or check in			
Assessment or body composition review			
Late cancellation charged per your policy			

Subtotal

Discount

Tax

TOTAL DUE

HOW TO PAY

Bank name and account holder

Account number / IBAN

Routing number / sort code / BIC

Or pay online at

Notes
Sessions remaining on a prepaid pack are shown above so both of you are working from the same count.

Payment terms
Payment is due by the due date shown above. Packs are paid up front and expire per your cancellation policy.